



Information in compliance with Art. 13 General Data Protection Regulation with regard to application procedures.

Name and contact details of the responsible controller:

ME-Automation Projects GmbH
Kasseler Straße 62
D-34277 Fuldabrück
Tel.: +49 (0) 561 / 58 54 – 0
Email: info@me-ap.de

Name and contact details of the data protection officer:

deDATA GmbH & Co. KG
Ron Wieland
Habichtswalder Str. 18
34119 Kassel
Tel.: +49 (0) 561 316 8589
Email: buero@dedata.de

Categories of data processed

We process the personal data provided by you within the scope of the application procedure. These include in particular your general personal data (name, date of birth, nationality), your contact details (private address, email address, telephone number), your proof of qualifications and other data such as your application photo.

Purpose and legal basis of the processing

The sole purposes of the processing of the personal data you provided within the scope of the application are the processing of your application and the subsequent job offer. The legal basis for the processing is Art. 6 (1) (b) GDPR in conjunction with § 26 (1) BDSG (German Federal Data Protection Act).

Recipients of your personal data

Only those persons within our company in the departments responsible for the preparation and execution of the respective application process are granted access to your personal data. Your data are not transferred to any third parties.

Transfer of your personal data to a non-EU country or to an international organization

Your personal data are not transferred to any company in a third country nor to any international organization.

Period for which your personal data is stored

Initially your personal data are processed by us only for the duration of the application procedure. Should on conclusion of this procedure an employment relationship come about, your personal data are first included in your personnel file and either stored or deleted there in compliance with the regulations applicable for personnel files. Otherwise the application process ends with your receipt of a negative reply on our part. Your personal data are deleted at the latest 6 months after receipt of said negative reply. This shall not apply insofar the processing and storage of your personal data is necessary for the establishment, exercise or defence of legal claims in a specific case (duration of the legal dispute).

Your rights

You have the right to receive information about the personal data that concerns you. You may also demand the rectification of any inaccurate data.

Under certain conditions you also have the right to obtain the erasure of data, the right to restrict the data processing as well as the right to data portability.

The processing of your data is undertaken on the basis of legal regulations. Only in exceptional cases do we need your consent. In such cases you have the right to withdraw your consent for future processing.

Furthermore, you have the right to lodge a complaint with the competent data protection supervisory authority, should you be of the opinion that the processing of your personal data is not consistent with the GDPR.

The name and address of the competent supervisory authority in our case is as follows:

Der Hessische Beauftragte für Datenschutz und Informationssicherheit
Postfach 3163
65021 Wiesbaden

Please feel free to contact us should you have any questions.